

Minutes of the Annual Parish Meeting of Tattershall with Thorpe Parish Council held on Tuesday 1st May 2018 at 7.15pm in Tattershall Village Hall.

There was one member of the public present. Councillors Mrs Shaw, Mr Leggate, Mrs Harvey, Mr Coulber (Vice Chair), Mrs Dawson, Mr Brown (Chair), Mr Langley, Mrs Harkus, Mr Edwards, Mr Adams and D Cllrs Mr S Avison & Mr Foster, C Cllr Mr Ashton plus clerk Mrs K Elliott.

7.15pm - **Public Forum:** The Chairman welcomed everyone to the meeting and those present discussed tidying up the areas immediately around the War Memorial and the S106 agreement. C Cllr Mr Ashton asked the parish council to get quotes for the work we require in the Market Place and forward quotes for this to himself and A Shoreland at ELDC. The footpath link to Clinton Park was also discussed and Mr Ashton advised that a site meeting might be held sometime within the next month to take action. Mr Ashton also advised of the proposed changes at Pilgrim hospital. Tattershall Farm Park has been awarded a Tourism Award and the parish council will write to congratulate them. [TA left the meeting at 7.28pm]

Mrs Shaw and Mrs Dawson had attended the Litter Pick event which was supported by the local Cubs, leaders and parents, the clerk was requested to write to thank them and the parish council were asked to consider making a donation. Clinton Park is also being litter picked tonight and more grabbers are required. It is also noted that there are two benches which need painting at Curzon Estate and near the Castle Entrance; the clerk was requested to get quotes and confirm the budget for this work. Potholes on Kirkby Lane also require reporting to LCC again.

AGM

2018/001 **Election of Officers**

- a) **Chairman:** It was proposed, seconded and resolved for Mr N Brown to be elected as Chairman.
- b) **Vice Chairman:** It was proposed, seconded and resolved for Mr A Fletcher to be elected as Vice Chairman. Mr Brown welcomed a new person to take over this role and the Chair in due course.
- c) **RFO:** It was unanimously resolved that Mrs C Dawson be elected as RFO, however it is noted that a deputy should be encouraged to assist and eventually take over from Mrs Dawson.
- d) **Tree Warden:** The clerk has not contacted Mrs Eke, however it is believed that she is still willing to continue with this role and Mrs Kay continues to assist Mrs Eke with this task.
- e) **Safety Officers/Flood Wardens & Emergency Officer:** The Flood Wardens/Safety Officers remain unchanged and are Mr Shaw, Mr Harness, Mr Barrack. The clerk has been unable to contact Mr B Andrews and will speak with Coningsby Town Council and report as soon as possible.

2018/002 **Appointment of members to committees for 2018-2019**

- a) **Finance & General Purposes:** Mrs Shaw, Mr Tracy, Mrs Dawson, Mr Coulber, Mr Brown and Mr Fletcher.
- b) **Planning:** Mrs Shaw, Mrs Harvey, Mrs Kay, Mr Coulber, Mr Tracy, Mr Fletcher, Mr Adams, Mr Langley, and Mr Brown.
- c) **Public Amenities:** Mr Fletcher, Mrs Kay, Mr Coulber, Mr Leggate, Mr Adams and Mr Brown.

7.45pm

2018/003 **Chairman's Report** – this has been circulated to all at the recent Annual Parish Meetings.

2018/004 **Apologies** – The parish clerk reported that apologies for absence with valid reasons given had been received from Mr Singleton Cragg, Mr Tracy, Mrs Kay and Mr Fletcher and it was proposed, seconded and RESOLVED that apologies be noted with valid reasons for absence being accepted.

2018/005 **To Receive Declarations of Interest under the Localism Act 2011** – none were received.

Chairman :

date:

2018/006 **To approve as a correct record the Notes of the meeting of the Council** – It was proposed, seconded and RESOLVED unanimously that the official minutes of the last meeting held on 3rd April 2018 having been previously circulated were approved as a true record of the minutes, Chairman signed and dated.

2018/007 **Vacancy for Parish Councillor** – there is one vacancy; details are to be forwarded to the new contact at RAF Coningsby.

2018/008 **Report from District & County Councillors, Police and any other outside agencies** – The report from C Cllr Mr Ashton was delivered earlier in the meeting. MF and SA have nothing to report from ELDC however they urged councillors to write regarding the proposed closure to the Lloyds Bank in Coningsby. It was RESOLVED for the clerk to write to Lloyds Bank objecting to this closure. There is a Policing Panel meeting next week and therefore no report tonight. It is noted that the newly installed speed camera is digital and can take images of both carriageways.

2018/009 **Clerks Report on matters outstanding and correspondence**

- a) Verge Harvesting Trial – information provided for councillors
- b) LCC Grass Cutting Programme – information provided for councillors
- c) Temporary Road Closure A153 & Hunters Lane – information provided for councillors
- d) YAA Nomination Deadline – information provided for councillors.

2018/010 **To resolve to purchase more Christmas Lights** – The clerk confirmed the extra cost as a one off of £290 and the meeting RESOLVED to agree a total budget of £300 for this expenditure. The clerk was also requested to speak with Coningsby TC with regard to obtaining 2 large trees for 2018.

2018/011 **To consider renewal of CPRE Membership** – the meeting RESOLVED to renew this membership.

2018/012 **Community Led Housing Project** – the meeting RESOLVED for Mr G Shaw to be the second parish council representative on this working group.

2018/013 **To consider purchasing more Litter Pickers** – the ones we have are not in good order and more robust versions are to be located. The costs will be advised at the June meeting.

2018/014 **Dog Fouling** – Mrs Dawson outlined the concerns regarding the footpath link from Clinton Park to Holy Trinity. This is to be reported to the Dog Wardens at ELDC and costs for signs and bins reported at the June meeting.

2018/015 **Best Kept Garden Competition** – Details of this will be circulated at the June Meeting.

2018/016 **Parish Council Insurance Renewal** – two quotes have been received and not one from our current supplier, therefore delegated authority was given to CD and NB to choose the cheapest quotation before the June meeting in order that cover did not expire.

2018/017 **To consider donation to 2nd Coningsby & Tattershall Cubs** – members considered the assistance the cubs and leaders have given recently at the litter pick event and £100 is to be donated.

2018/018 **To consider Annual Reports** – councillors discussed the options available, using volunteers, paying for the Wapentake to include them or delivery in conjunction with councillors carrying out the Best Kept Garden Duties. Following discussion it was RESOLVED to put the document onto the parish council website and print in house a limited number for access in local public places and also print a shorter version for notice boards. Thorpe councillors were not in agreement with this decision. [Mr Avison left at 8.30pm and Mr Foster at 8.40pm]

Chairman :

date:

2018/019 **To pay the clerk's home working allowance** – this was proposed, seconded and RESOLVED.

2018/020 **Financial Matters** – To authorise the signing of cheques and to note income for this month

- a) **Report from RFO** – Mrs Dawson confirmed that all was in order, although she had found a 1p error.
- b) **Internal Audit** – the clerk confirmed that Mr Seymour was carrying out the first part of the audit on 3rd May.
- c) **External Audit**
 - a. **Annual Governance Statement** – it was proposed, seconded and RESOLVED.
 - b. **Annual statement of Accounts** – this will be completed at the June Meeting.
- d) **Payment of Accounts** – members were advised of the list of payments and it was then proposed, seconded and RESOLVED that payments were made to the sum of £3,488.91 including VAT and income was noted for the month was £10,019.50

2018/021 **Reports from outside meetings** – Mrs Shaw attended a new Good Neighbour Scheme meeting for Coningsby and Tattershall which is being run by Community Lincs and volunteers for a committee are required. This project is being funded by the Co-op. [Mr Leggate left at 8.52pm] Ben Rossi from RAF Coningsby introduced himself and outlined that he is mainly supporting young people at the youth club and Clinton Park, who don't have to be RAF children. YAA details are to be forwarded to Ben, who will also look into restarting the bi-annual meetings with RAF Coningsby, Coningsby TC and Tattershall with Thorpe PC to aid community cohesion. Details of the forthcoming Families day were given and traffic flow arrangements are to be communicated.

2018/022 **Items for next agenda are to include the new GDPR regulations.**

- a) **Thorpe APM** – will be on Wednesday 2nd May 2018 at 7pm at Thorpe Camp.
- b) **Tattershall APM** – will be on Friday 18th May 2018 at 6pm at the Village Hall.
- c) **Full Council Meeting** – will be on Tuesday 5th June 2018 at 7.15pm at the Village Hall.

There being no further business the meeting closed at 9.10 pm.

Chairman :

date: