

Minutes of the remote Parish Council Meeting of Tattershall with Thorpe Parish Council held on Tuesday 2nd June 2020.

Councillors present on Zoom forum were Mrs Harvey, Mr Langley, Mr Coulber, Mrs Taylor, Mr Eldridge, Mrs Dawson, Mr Edwards, Mr Brown, D Cllr Mr Avison, Mr Foster & C Cllr Mr Ashton plus clerk Mrs K Elliott. One member of the public was present Mr J Knowles.

7.15pm

Public Forum: There is a blocked drain on Chapel Lane in Thorpe which will be reported to LCC.

The meeting started at 7.20pm.

2020/214 **Welcome & Chairman's Report** – NB thanked everyone for their attendance and urged councillors to sign up for the LALC online training provided for councillors.

2020/215 **Apologies** – The parish clerk reported that apologies for absence with valid reasons given have been received from Mr Leggate, it was proposed, seconded, voted and RESOLVED that apologies be noted with valid reasons for absence being accepted. No responses have been received from Mr Stanley.

2020/216 **To Receive Declarations of Interest under the Localism Act 2011** – there were none.

2020/217 **To approve as a correct record the Notes of the meetings of the Council** – It was proposed, seconded, voted and RESOLVED unanimously that subject to one amendment the official minutes of the last meeting held on 5th May 2020 having been previously circulated were approved as a true record of the minutes, NB signed and dated.

2020/218 **Reports from District and County Councillors, Police and any other outside agencies** – Mr Ashton, C Cllr advised that he has not attended any remote LCC meetings yet. In Thorpe, Paul's Lane work may or may not have been completed. Mr Ashton confirmed that the Highway's contractors for LCC, Balfour Beatty, are providing 6 community gangs, 4 civils gangs and 2 specialist gangs. They will be getting in touch with county councillors to explain what is being planned and hopefully include what we as communities want to be done. With regards to the highways verge and path edging, this is not a very high priority at county level and TA urged the parish council to get this work done. TA will investigate why the S106 monies has been delayed being sent to the Co-op. With regard to the footpath link he has contacted the Land Agent for the Willows Estate but has been frustrated so far. Mrs Harvey asked about the verge siding up machine which is apparently owned by LCC and TA will investigate this further. Finally an update was provided on the North Road drainage matter and there are 2 breaks in the main carrier drain which are to be repaired and a new manhole installed. The District Councillors reported SA – the bin outside the village hall has been emptied and the Market Place bins will be chased up too. It is also noted that a bin has been placed at the end of the Mason's Lane footpath. MF and SA advised that it is difficult to manage/police the use of household waste in the public bins. SA also notified us that Henry is on long term sick leave and that cover is being provided. All ELDC toilets are now open again but Covid19 rules now apply and car parking charges will apply normally from 1st July. There is no Police report.

2020/219 **To Co-opt** – the clerk confirmed that there had been two expressions of interest. Mr J Knowles and Mrs S Knowles. Councillors discussed this candidate and it was proposed, seconded and RESOLVED to co-opt Mr Knowles with immediate effect.

At this point there was a short interruption to the meeting due to a breakdown in the clerk's internet/broadband.

When the connection had been re-established NB asked the clerk to set up a subscription to Zoom for the parish council to use for the next 12 months for approval at the July meeting.

Chairman :

date:

- a) The proposal to distribute a leaflet to all households via the wapentake to try and encourage new councillors was discussed; the cost is £126 plus vat. This matter is to be deferred until we are able to have face to face meetings.
- b) To consider including a joint request for village hall committee members in our leaflet as described above. This matter is to be deferred until we are able to have face to face meetings.

2020/220 **Clerks report on correspondence and matters outstanding:**

- a) **Post Office Closure & Refurbishment** – building works have restarted and the clerk advised that the shop will re-open on 25th June. The Co-op are offering to provide a new notice board for the parish council which owing to space will be located in a slightly different place. A licence agreement will need to be signed for this new notice board.
- b) **Market Place Improvement work** – there is currently no date for this work to commence.
- c) **Police Panel representative** – there have been no meetings and therefore there is nothing to report.

2020/221 **Request for Donation** – the clerk advised of this email request and those present proposed, seconded and RESOLVED that a donation should be made of £200.

2020/222 **To Consider appointment of members to a personnel Committee** – ideally this should be without the Chair and Vice Chair and members will be decided at a future meeting.

2020/223 **Community Speed Watch update -**

- a) **CSW report** – there has been no activity within the parishes during lockdown. Activity will be permitted to start again after 15th June.

2020/224 **Best Kept Garden Competition 2020** – The first round judging areas have been allocated and results are requested to the clerk before the July meeting.

2020/225 **Tree Works in Tattershall** – Mr Eldridge and the clerk have met on site to inspect the trees and the clerk has emailed earlier today with the details of that meeting. It was proposed, seconded and RESOLVED to appoint the contractor to carry out the necessary work in the Church Yard and to get a quote for the required work in the Market Place.

2020/226 **Asset Review**

- a) Tattershall Thorpe Sign – the cost of replacing the post for the Thorpe Sign is £160, this includes labour and materials and it was proposed, seconded and RESOLVED to get this work done.

2020/227 **Clinton Park Link** – TA provided an update on the Willows Estate during his County Councillors report earlier. There is a short amount of time left in the agreement and TA will look into the details of the conditions and check precisely what we have to do to comply. He will also keep chasing the landowner, land agent and ELDC.

2020/228 **To approve verge and path edge cutting back in Tattershall Thorpe** – Following discussion it was confirmed that the 19/20 budget is £500 for this task. The cost of ensuring this work is done to a minimum 1m width and the excess soil is disposed of will be £575 and this was proposed, seconded and RESOLVED.

The clerk advised those present that the allocated meeting time was due to expire and that there was not enough time left to conclude the business on the agenda. It was therefore proposed, seconded and RESOLVED to conclude the business at a meeting on Tuesday 9th June 2020 at 6pm.

This section of the meeting concluded at 8.35pm.

Conclusion of Tattershall with Thorpe Parish Council meeting on Tuesday 9th June 2020 at 6pm.

Chairman :

date:

Those present Mrs Harvey, Mrs Taylor, Mr Edwards, Mr Knowles, Mrs Dawson and Mr Eldridge.

2020/229 **AGAR**

- a) **RFO report** – this will be provided soon when the RFO has received the accounts file from the clerk.
- b) **Statement of Accounts to year end 31.03.2020.** – copy documents are to be emailed and posted to all councillors in the next couple of days.
- c) **Internal Audit** – the accounts file will be forwarded to the Internal Auditor once the RFO has seen the file.
- d) **External Audit**
 - a. **The Annual Governance Statement** was read to all and the document was proposed, seconded and RESOLVED.
 - b. **THE Annual Statement of Accounts to 31.3.2020 and the approval of accounts to 31.3.2020** was proposed, seconded and RESOLVED.

2020/230 **Planning Matters:**

- a) S/176/00828/19 – Keepers Cottage, Tattershall Thorpe. Councillors noted that this is a dangerous corner on a narrow road, where lots of accidents have occurred in previous years and the clerk was requested to respond appropriately.

2020/231 **Financial Matters:** to authorise the signing of cheques and to note income for this month.

- a) To consider using and setting up online banking systems for parish council transactions – having discussed this matter all councillors were in favour and it was RESOLVED for the clerk to set up this system.
- b) **Payment of Accounts** – see attached and circulated accounts sheet and bank reconciliation. Members were advised of the list of payments including amended amounts and it was proposed, seconded, voted and RESOLVED that payments were made to the sum of £1,982.89 including VAT and there was £5,135.95 income for the month.

2020/232 **Reports from Outside meetings** – none had been attended.

Mrs Harvey requested that a Police Speed Check is carried out in Tattershall Thorpe.

2020/233 **Items for next agenda were requested.**

- a) **Full Council Meeting** – it was proposed, seconded, voted and RESOLVED that this will be held on Tuesday 7th July 2020, at 7.15pm and will be held remotely by Zoom.

There being no further business the meeting closed at 6.40 pm.

Chairman :

date: