

**Minutes of the Parish Council Meeting of Tattershall with Thorpe Parish Council held on Tuesday 4<sup>th</sup> June 2019 at 7.15pm in Tattershall Village Hall.**

There was one member of the public present. Councillors Mrs Kay, Mrs Harvey, Mr Brown (Chair), Mr Langley, Mr Leggate, Mr Fletcher, Mr Coulber, Mr Edwards, Mrs Dawson, Mrs Taylor and C Cllr Mr Ashton plus clerk Mrs K Elliott.

7.15pm - **Public Forum:** The Chairman welcomed everyone to the meeting and the advertising boards placed in the Market Place conservation area were discussed, it is thought that these have now been removed. C Cllr T Ashton gave his report which included items on the forthcoming road closure on B1192 Langrick due to road surfacing, the joint Fire Police and Ambulance HQ where staff are due to move in during the summer to provide a more efficient blue light service, a £900,000 investment in specialist support for children and young people, reduction in landfill by 92% in the last decade, the ongoing flood risk and water management consultation and the CQC visit to health & wellbeing receiving a good overall rating. Mr Ashton also advised that he is still working on the Clinton Park footpath link with the landowners' representative and ELDC. [TA left at 7.22pm] The clerk was asked to chase ELDC regarding the location of the missing bin. It was noted that the litter pick was poorly attended by parish councillors but there was a good support from the local cubs, scouts & beavers. The Scout Leader who was present offered support of the scouts for other parish events and the meeting thanked the Scout Leader for their support. [One member of the public left the meeting at 7.31pm]

2019/023 **Chairman's Report** – NB thanked everyone for their attendance and noted that he had not anticipated being in role again and had nothing specific to report. NB thanked CD and HK for their litter picking duties and confirmed that he would be attending the RAF summer reception and the RBL joint D Day commemoration service on behalf of the parish.

2019/024 **Apologies** – The parish clerk reported that apologies for absence with valid reasons given have been received from Mr Eldridge and D Cllr Mr Avison and it was proposed, seconded, voted and RESOLVED that apologies be noted with valid reasons for absence being accepted.

2019/025 **To Receive Declarations of Interest under the Localism Act 2011** – There were none.

2019/026 **To approve as a correct record the Notes of the meeting of the Council** – It was proposed, seconded, voted and RESOLVED unanimously that the official minutes of the last meeting held on 14<sup>th</sup> May 2019 having been previously circulated were approved as a true record of the minutes, Chairman signed and dated.

2019/027 **Reports from District and County Councillors, Police and any other outside agencies** – The C Cllrs report has been received during the public forum and there were no District Councillors or Police present.

2019/028 **To Co-opt** – the clerk confirmed that one expression of interest has been received from a Thorpe resident and this person is to be invited to attend the July parish council meeting.

2019/029 **Clerks report on correspondence and matters outstanding:**

- a) **Letter from resident re grass cutting** – this matter was discussed and the clerk was requested to thank the resident for bringing this to our attention and raise the issue with the contractor, however, it is noted that collecting grass cuttings is not part of the current grass cutting contract.
- b) **Letter from PCC re lime trees** – this matter was discussed and cutting back is being carried out by a volunteer councillor.

**The clerk also highlighted the LALC AGM & Conference which will take place on 15<sup>th</sup> October 2019; further details will be provided at the July meeting. A brief CSW report**

Chairman :

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**was also provided which confirmed that the team have carried out 4 sessions over 3 1/4 hours counting 418 vehicles with 16 speeding in 30mph limits.**

2019/030 **To thank local Scout Group** – the clerk was requested to send an email of thanks for their help with the litter pick.

2019/031 **To approve costs for moving SiD** – the clerk confirmed that these costs have not been received and that the contractor will be chased and the matter discussed at the July meeting. The meeting also discussed the downloading of the data and it was concluded that a volunteer councillor is required to do this. A full list of the SiD sites will also be provided at the July meeting.

2019/032 **To approve costs for new software** – the clerk was requested to find out if the current package could be moved from the current laptop to the new machine. More information will be provided at the July meeting.

2019/033 **S106 Market Place Conservation Area** - The clerk will chase A Shoreland for an update.

2019/034 **Market Place Lamp posts** – in conclusion there are two separate issues; the glass is dirty and requires cleaning as it is potentially not illuminating correctly and secondly the columns require cleaning and painting. Both matters are to be investigated, the first will be reported to LCC and a quotation is to be sought for the second.

2019/035 **To receive report on Community Led Housing Scheme** – the clerk advised that a new date for a meeting with the developer is to be arranged and further details will follow on from this.

2019/036 **Church Yard Wall** – information was circulated to all councillors and further clarification given.

- a) **Maintenance Plan** – this was proposed, seconded, voted and RESOLVED. There was one vote against.
- b) **Changes in cost and funding** – The changes to the grant funding and expenditure were noted.
- c) **Spraying of weeds etc.** – this was proposed, seconded, voted and RESOLVED.

2019/037 **Best Kept Garden Competition** – the clerk handed out the areas for the first round judging of the Best Kept Garden competition and requested that all areas are judged in time for the July meeting.

2019/038 **Planning Matters:** for information only.

- a) S/17500601/19 – FPP Given
- b) S/176/00576/19 – FPP Given.
- c) S/175/00566/19 – FPP Given
- d) S/176/00627/19 – FPP Given.

2019/039 **Financial Matters:** to authorise the signing of cheques and to note income for this month.

- a) **Report from RFO** – all checks have been carried out up to the end of March 2019 and everything is in order.
- b) **Internal Audit** – the clerk has made contact with the new internal auditor and a convenient meeting date has been organised.
- c) **External Audit**
  - a. Annual Governance Statement was read to the meeting and proposed, seconded, voted and RESOLVED and duly signed.
  - b. Annual Statement of Accounts to 31/3/2019 and approval of Accounts to 31/3/2019 was proposed, seconded, voted and RESOLVED and duly signed.

Chairman :

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- d) **Payment of Accounts** – see attached and circulated accounts sheet and bank reconciliation. Members were advised of the list of payments and it was proposed, seconded, voted and RESOLVED that payments were made to the sum of £1,744.49 including VAT and there was £ NIL income for the month. The contribution to Thorpe Camp for hosting the APM for Tattershall Thorpe will be agreed at the next meeting.
- e) **Change of signature** – the form was completed to remove Mrs Shaw from the account signature list.

2019/040 **Reports from Outside meetings** – SC advised that at the Tattershall Thorpe APM those present resolved to write to the Church and Royal British Legion to advise them of the arrangements for Remembrance Sunday in 2019, the clerk will take action on this matter.

2019/041 **Items for next agenda are to include a Community Speed Watch update and to consider opening a savings account for the reserved funds.**

- a) **Full Council Meeting** – it was proposed, seconded, voted and RESOLVED that this will be held on Tuesday 2<sup>nd</sup> July 2019 at 7.15pm at the Village Hall.

Apologies were given for the June meeting from Mr Langley & Mr Brown.

There being no further business the meeting closed at 8.34 pm.

Chairman :

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