

Minutes of the remote Parish Council Meeting of Tattershall with Thorpe Parish Council held on Tuesday 1st September 2020.

Councillors present on Zoom forum were Mr Coulber, Mrs Dawson, Mr Edwards, Mr Brown, Mr Wadsworth, Mrs Harvey, Mrs Taylor, Mr Langley, Mr Eldridge, Mr Knowles, C Cllr Mr Ashton, D Cllrs Mr Avison & Mr Foster plus clerk Mrs K Elliott.

7.15pm

Public Forum: Matters discussed during the public forum included the layby floods the whole width of the bus shelter when it rains, this is to be reported to Highways. The road Markings in North Road need re painting, configuration may also require changing. The clerk has received an email from Revd. Sue about Remembrance Sunday and the consensus was for the same arrangements as for last year, two separate services starting at 10.55am in both Tattershall and Thorpe. A request for an extra bin has been made via a member of the public. We can fund this and the clerk is requested to find out costs please and make contact with ELDC to check if they will empty it. This will be put onto the agenda for October.

The meeting started at 7.22 pm.

2020/263 **Welcome & Chairman's Report** – NB thanked everyone for their attendance and noted that the Market Place is looking fine with the new furniture.

2020/264 **Apologies** – The parish clerk reported that apologies for absence with valid reasons given have been received from Mr Leggate and Mrs Knowles and it was proposed, seconded, voted and RESOLVED that apologies be noted with valid reasons for absence being accepted.

2020/265 **To Receive Declarations of Interest under the Localism Act 2011** – there were none.

2020/266 **To approve as a correct record the Notes of the meetings of the Council** – It was proposed, seconded, voted and RESOLVED unanimously that the official minutes of the last meeting held on 4th August 2020 having been previously circulated were approved as a true record of the minutes, NB signed and dated.

2020/267 **Reports from District and County Councillors, Police and any other outside agencies** – Mr Ashton hopes to be able to join us later in the meeting. Mr Avison advised that he has requested a no fly tipping notice to be installed near the clothing and bottle banks. Mr Foster also commented on the increase in fly tipping in the area during lock down and all reported cases are being actively following up.

2020/268 **To Co-opt** – the clerk confirmed that there had been one expression of interest however, this has now been withdrawn. There are still two vacancies for Tattershall.

2020/269 **Clerks report on correspondence and matters outstanding:**

- a) **Traffic disruption at Tattershall Lakes** – the clerk outlined the social media conversations which had raised issues on days when handovers occur. The LCC Highways are aware and involved along with the site manager.
- b) **Rubbish & fly tipping** – this is all as highlighted in emails from DE and all matters have been reported and dealt with. The housing association will be contacted with regard to the rubbish from No.29 Market Place. Councillors also discussed the parking space outside the Fortescue Arms and Highways are to be contacted to see if anything can be adjusted at the junction.
- c) **Market Place Improvement work** – the outstanding work is for the lighting around the Buttercross and this is still in the design stage. The cleaning of the lamp posts is being chased via C Cllr T Ashton.
- d) **Post Box** – High Street/Butts Lane; this has been removed and Royal Mail has plans to relocate it.

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- e) **Complaint about removal of tree** – the clerk has received a letter from a resident and having spoken to the land owner no further action is required. The tree which did not have a TPO was on private land and was removed with the landowner's permission.

2020/270 **Community Speed Watch -**

- a) **To approve use of Select Electrical for regular moving the CSW device** – following receipt of a quote for £540, the council proposed, seconded, voted and RESOLVED to approve this contract for the next 12 months. CD advised that the data should be downloadable before the next parish council meeting.
- b) **CSW report** – the CSW coordinators have provided a report which has been circulated earlier today by email. They have been out for one hour since the last report at the Castle approved site. 418 vehicles were recorded with 13 doing more than 35mph.
- c) **Police Panel report** – there have not been any meetings.
- d) **To consider purchase & installation of vehicle activated sign for Tattershall Thorpe** – as per the circulated document, there is currently no budget for this proposal. Members discussed the location for the device and it was concluded it was required at the Woodhall End. Is there a suitable site for any device? There are lots of Lorries using these roads because of the nearby quarry. A review of acceptable sites for the speed device in Tattershall Thorpe is to be undertaken and the clerk will contact the LRSP for more information.
- e) **To consider extra road signs for Chapel Lane** – there is no warning of the bends or the single track road and this is to be reported to Highways.

2020/271 **Clinton Park Link** – [TA joined the meeting 8.12pm]

- a) **Update**- TA provided his report live from his farm, it has been confirmed that we have until June 2021 to conclude this matter and officers have written to the new land owner, who is visiting the area in 3 weeks. TA will have a meeting with them, but the matter is now firmly with the new land owner and it is hoped that negotiations can be started. TA will also chase the cleaning of the lamp posts.
- b) **Decision** – we are not in a position to make a decision at present and this is to be postponed until the next meeting. [TA left the meeting 8.16pm]

2020/272 **Resumption of Face to Face meetings –**

- a) **Checklist for holding in person council meetings** – this document has been circulated to all members. What are the District and County Councillors doing? All District and County council meetings are being held by Zoom or Team, NALC and LALC are still recommending that all meetings are held by Zoom. Members discussed supporting our village assets, the village hall and SA confirmed that they are in a secure financial position. It was RESOLVED to carry on with Zoom meetings.
- b) **Social Distancing and Safer Workplace guidelines** – these are widely available.
- c) **Covid-19 Risk Assessment** – the clerk confirmed that this document has been completed.

2020/273 **LGA Model Member Code of Conduct** – it was proposed, seconded, voted and RESOLVED to adopt this document.

2020/274 **Annual Review of council policies –**

- a) As per the circulated list, there are no amendments from the 2019 documents and it was proposed, seconded, voted and RESOLVED to adopt these on block.

2020/275 **Clerk's appraisal**

- a) The clerk will coordinate with the Personnel Committee members, NE, JS and IW, for an appraisal meeting to be held.

2020/276 **Website Accessibility**

- a) **Action Plan and Accessibility Statement** – as per the attached document, the members proposed, seconded, voted and RESOLVED to adopt this statement.

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2020/277 **Christmas Trees –**

- a) **To agree to purchase trees for Tattershall, Thorpe and businesses** – the clerk is communicating with Coningsby Town Council and this is to be discussed further at the October meeting. SC will check with Mr Leggate to see if a tree can be donated for Tattershall Thorpe. It was concluded that there will be lights and trees and probably no official switch on ceremony this year.
- b) **To agree to purchase D batteries for the Market Place tree lights** – the clerk has received two quotes and it was RESOLVED to purchase the more economical batteries. [SA left the meeting at 8.44pm]

2020/278 **Planning Matters:**

- a) S/175/00896/20 – Consent to Display has been approved, 33 Market Place, the Coop Store, Market Place.
- b) S/175/00846/20 – FPP Given for 79 High Street, Tattershall.
- c) S/176/00825/20 – outline planning permission has been given.

2020/279 **Financial Matters:** to authorise the signing of cheques and to note income for this month.

- a) **Payment of Accounts** – as per the circulated document and bank reconciliation, the clerk confirmed that expenditure for the month totalled £2,292.87 plus vat and there was no income for this month.

2020/280 **Reports from Outside meetings** – none had been attended.

2020/281 **Items for next agenda were requested;** The tree work for the Market Place trees and branch near the Buttercross. Also, large flower tubs, black with gold banding, the clerk was requested to find out what they cost to purchase for the next meeting.

- a) **Full Council Meeting – it was proposed, seconded, voted and RESOLVED** that this will be held on Tuesday 6th October 2020, at 7.15pm and will be held remotely by Zoom.
- b) **Finance & General Purposes – it was proposed, seconded, voted and RESOLVED** that this will be held on Tuesday 20th October by zoom and screen sharing will be used for documents. Quotes for projects are to be obtained before this date.

There being no further business the meeting closed at 8.58 pm.

Chairman :

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