

Tattershall with Thorpe Parish Council

Minutes of the Full Council Meeting on Tuesday 5th November 2024 at 7.15pm

Attendees:

Cllr Nick Brown (Chair), Cllr Serv Coulber, Cllr Caroline Dawson, Cllr Jaqueline Gravett, Cllr Keeling, Cllr Nigel Langley, Cllr Knowles, District Cllr Martin Foster and Sarah- Louise Kulwicki (Clerk).

Absences: Cllrs Neville Edwards, Cllr Ebru Sarafindik, County Cllr Tom Ashton and District Cllr Alex Hall.

Public Forum – None.

092-24/25 Welcome and Chair's report

The chairman welcomed all present and thanked them for coming. He thanked Cllrs for putting up the poppies in the parish for remembrance and thanked Cllr Sivill for standing in for him at the last council meeting. Cllr Brown reported that he had attended the funeral of a previous councillor.

093-24/25 Apologies for Absence in accordance with Local Gov. Act 1972, Sch 12, para 40. To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting

Apologies received from Cllr Neville Edwards and County Councillor Tom Ashton.

It was proposed, seconded and unanimously **RESOLVED** to accept the apologies.

094-24/25 To receive any declarations of Interest under the Localism Act 2011 and to consider any requests for dispensations for items on the agenda not previously recorded on member's register of interests

None.

095-24/25 To approve as a correct record the notes of the meeting held on 1st October 2024 and to authorise the Chair to sign the official minutes.

It was proposed, seconded and unanimously **RESOLVED** to accept the notes as minutes and be signed by the chairman.

096-24/25 To approve as a correct record the notes of the committee meeting held on the 8th October 2024 and to authorise the Chair to sign the official minutes.

It was proposed, seconded and unanimously **RESOLVED** to accept the notes as minutes and be signed by the chairman.

097-24/25 To receive reports from County and District Councillors

Cllr Foster informed the council that he has spoken with the works manager for the car park resurfacing and they confirmed that the gate should not have been locked and the team have been reprimanded for locking the car park.

Cllr Knowles had nothing to add.

098-24/25 The co-option of any potential candidates present

None.

099-24/25 Arrangements for remembrance service

The clerk gave 1 wreath to Cllr Coulber for Tattershall Thorpe and one to Cllr Brown for Tattershall Market place. Cllr Coulber told all that the service for Thorpe would be on the 11th at 11am due to the availability of the Rev and the arrangements which he has made. The clerk told the council that the service in the Market place will be on the 10th November at 11am. The clerk was asked to put these both on Facebook.

100-24/25 Planning matters

1. S/175/01499/24 – Land at 5 Granary Row, Tattershall - Erection of a dwelling with internal garage. The council submitted no objections.

101-24/25 Burial Ground – No updates

Cllr Knowles told the council that he is going to meet with Cllr Tom Ashton on the site to discuss the plans for the area. He requested copies of the area, which Cllr Brown provided the clerk with.

102-24/25 The use of Zoom during council meetings

The clerk sought advice from LALC and they confirmed that there is no provision for councillors to attend meetings virtually. The council can broadcast their meetings online if they wish but people can only watch and listen they cannot participate and any councillor watching the meeting online is not present at the meeting as far as the law is concerned.

103-24/25 Request to hold a garage sale for council to organise

Under the Local Government Act 1972 144 the council has the power to encourage visitors and provide conference and other facilities. The council discussed this in details and are happy for the council to support this administratively. The clerk was asked to reply to the MOP who put in the request and suggest the bank holidays in May and August.

104-24/25 To review and approve the terms of reference for

1. The personnel committee

It was proposed, seconded and **RESOLVED** to approve the terms of reference for the personnel committee.

2. Finance and general purpose committee

It was proposed, seconded and **RESOLVED** to approve the terms of reference for the finance and general purpose committee.

105-24/25 Financial matters:

1. To ratify the payments for October 2024 (see schedule) with current bank balances

Tattershall with Thorpe Parish Council							
SUMMARY OF RECEIPTS AND PAYMENTS							
1st October 2024 - 31st October							
RECEIPTS							
Ref.	Date:	Payment Type	From	For	Budget Code	GROSS £	VAT
REC00006	25/09/2024	BACS	Harpers Vape	Tree	Community	£20.00	
REC00007	02/10/2024	BACS	Tattershall village Hall	tree	Community	£20.00	
REC00008	25/10/2024	BACS	LCC	Grass cutting contr	Maintenance	£2,969.31	
						TOTAL RECEIPTS	3009.31
PAYMENTS out of bank							
Ref.	Date:	Payment Type	To	For	Budget Code	£	
PAY00056	30/09/2024	DD	NEST	Pension cont	Admin	78.49	
PAY00057	21/10/2024	BACS	LCC	Sign posts	Maintenance	387.50	
PAY00058	24/10/2024	DD	HMRC	PAYE	Admin	711.99	
PAY00059	04/11/2024	BACS	S. kulwicki	lights for christmas	Community	70.94	
PAY00060	04/11/2024	BACS	S. kulwicki	Wages	Admin	1,455.40	
PAY00061	04/11/2024	BACS	ParishOnline	Mapping system	Admin	182.40	30.40
PAY00062	04/11/2024	BACS	S. kulwicki	Amazon office supplies	Admin	154.82	
PAY00063	04/11/2024	BACS	Glendale	weed killer and Grass cutting	Maintenance	90.00	15.00
PAY00064	04/11/2024	BACS	Glendale	Grass cutting	Maintenance	626.40	104.40
						TOTAL PAYMENTS	3757.94
Payments taken from bank				BANK RECONCILIATION			
				Balance at bank 28/10/2024			
				PLUS Receipts			
				MINUS Payments			
				TOTAL			

It was proposed, seconded and **RESOLVED** to approve the payments for October.

106-24/25 Clerks report – including correspondence and matters outstanding

1. Attendance for the community summit – Cllr Sivill and Keeling are happy to attend both sessions.
2. The clerk gave Cllr Dawson the new battery lights for the trees and permission from Lord of the manner has been granted for the big tree.
3. Defib match funding scheme – Not needed at this time as there is nowhere suitable.

4. The clerk reminded Cllrs that the tree lighting is on the 29th November at 6pm.

107-24/25 **The next meeting will be on the 19th November which is the finance and general purpose committee at 7pm in Tattershall village hall and the next normal council meeting is on the 3rd December 2024 at 7:15pm in Tattershall village hall.**

108-24/25 **Any items for inclusion on the next agenda**

None.

109-23/24 **To resolve to move into closed session** - under section 100(a)(4) of the LGA 1972, the press and public be excluded from the meeting for the following items in the grounds that, if they were present there could be disclosed to them exempt information as defined in para3part1 of sch 12a to the act as amended.

1. Feedback from staffing committee meeting – Discussed by Councillors. It was recommended to send agendas for approval to the Vice chairman as well as the chairman.
2. To discuss the clerks salary - To follow advice from personal committee, to remain £1 above the current scale point.