

Tattershall with Thorpe Parish Council

November 14th 2023

Attendees - Cllr Neville Edwards (acting as chair), Cllr Serv Coulber, Cllr Marc Keeling, Cllr Caroline Dawson, Cllr D. Fenton, Cllr Ebru Sarifindik, Cllr Chris Sivill, Cllr Jacqueline Gravett and County Cllr T. Ashton. There were 2 members of public present.

Sarah Kulwicki - Clerk.

Apologies – Cllr A. Fletcher, Cllr N. Brown, Cllr J. Knowles and Cllr N. Langley. District Cllr Martin Foster and District Councillor Alex Hall.

Public forum:

A member of public asked the council to consider adding some additional names to the war memorial so they can be remembered on Remembrance Day. The council will look into this further as it requires further investigation. Another member of public introduced themselves to the council and registered their interest for one of the vacancies. The council were unsure if the member of public met the current criteria and would speak with the elections department and get back to them. Cllr C. Sivill told the council that the community led-housing were looking at different entrances to the site. The clerk was asked to write to them and inform them of the concerns with using alternative access.

097-23/24 Welcome and Chair's report

It was **Proposed, Seconded** and unanimously **Resolved** that Cllr Neville Edwards chair the meeting.

The chairman welcomed all present and thanked them for coming.

098-23/24 Apologies for Absence in accordance with Local Gov. Act 1972, Sch 12, para 40. To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting

Apologies received from Cllrs N. Brown, A. Fletcher and J. Knowles. It was **Proposed, Seconded** and unanimously **Resolved** to accept the apologies.

099-23/24 To receive any declarations of Interest under the Localism Act 2011 and to consider any requests for dispensations for items on the agenda not previously recorded on member's register of interests

There were none.

100-23/24 To approve as a correct record the notes of the meeting held on 3rd October 2023 and to authorise the Chair to sign the official minutes.

It was **Proposed, Seconded** and unanimously **Resolved** to approve the notes.

101-23/24 To receive reports from County and District Councillors

County Councillor Tom Ashton told the council that he had a successful walk around with highways, chairman and clerk in the village addressing some of the council owners. He also thanked the clerk for arranging a meeting with highways and the woodland trust to discuss the dyke in Tattershall Thorpe. He reported on the recent storm and told the council he will push for the EA to strengthen the bank on the river.

102-23/24 The co-option of any potential candidates present

(See public forum) One registers of interest but cannot be co-opted until criteria confirmed.

103-23/24 Planning matters

- a) Ref: PL/0077/23 – Woodhall spa Quarry, Tattershall Road Kirkby on Bain - DEVELOPMENT: TO VARY CONDITIONS 14 AND 18 OF REVIEW OF MINERAL PERMISSION (ROMP) DECISION (E)S176/1311/99 - TO EXTEND CURRENT SILT MANAGEMENT OPERATIONS AND REVISE THE APPROVED RESTORATION AND AFTERCARE. It was **Proposed, Seconded** and unanimously **Resolved** that the council have no comments on the application.

104-23/24 Emergency plan for flooding

Cllr Keeling asked the council to consider developing an emergency plan. The clerk was asked to speak with Coningsby Town Council and see if they want to work together to update the current plan.

105-23/24 Tattershall Thorpe Dyke

The clerk told the council that she has arranged a meeting with highways, Carr Farm landowner, the woodland trust and the county councillor for 18th January 2023 at 10:30am in Tattershall Thorpe.

106-23/24 Parish online

Councillor Keeling provided the council with updated maps. They were very pleased with the progress made so far. Cllr Keeling reported that he just needed to do a final check around the parish to make sure he has not missed anything off and then he can add the asset values.

107-23/24 Financial matters:

1. To ratify the payments for October 2023 (see schedule) with current bank balances
It was **Proposed, Seconded** and unanimously **Resolved** to approve the payments.

SUMMARY OF RECEIPTS AND PAYMENTS							
1st October - 1st November							
RECEIPTS							
Ref.	Date	Payment Type	From	For	Budget Code	£	VAT SIGNED
REC00004	05/10/2023	BACS	John & Associates	tree	Community	£40.00	
REC00005	10/10/2023	BACS	LCC	Grass cutting	Community	£1,387.38	
REC00006	13/10/2023	BACS	Age UK	tree	Community	£40.00	
REC00007	19/10/2023	BACS	Bearhugs	tree	Community	£20.00	
TOTAL RECEIPTS						1487.38	
PAYMENTS out of bank							
Ref.	Date	Payment Type	To	For	Budget Code	£	VAT SIGNED
PAY00064	12/10/2023	DD	SCIS	Village Hall WI-FI	Community	28.20	4.70
PAY00065	17/10/2023	DD	SSE	Market place lights	Community	9.74	1.02
PAY00066	19/10/2023	DD	Vodafone	Mobile	Admin	42.75	0.00
PAY00067	25/10/2023	DD	HMRC	PAYE	Admin	24.86	0.00
PAY00068	14/11/2023	BACS	Tony Gibbons	Noticeboard	Maintenance	180.00	0.00
PAY00069	14/11/2023	BACS	Sarah Kulwicki	batteries	Maintenance	55.91	0.00
PAY00070	14/11/2023	Chq	RBL Poppy Appeal	wreaths	Donations	82.50	0.00
PAY00071	14/11/2023	BACS	S. Kulwicki	tree brackets x10	Community	150.00	0.00
PAY00072	14/11/2023	BACS	S. Kulwicki	wages	Admin	872.74	0.00
PAY00073	14/11/2023	BACS	Parish Online	digital mapping	Admin	182.40	30.40
PAY00074	14/11/2023	BACS	S. Kulwicki	Lights for trees	Community	142.77	0.00
TOTAL PAYMENTS						1771.87	36.12
BANK RECONCILIATION							
Balance cf						18,487.77	
PLUS Receipts						1487.38	
MINUS Payments						1771.87	
TOTAL						18,203.28	

108-23/24 Clerks report

- War memorials condition and lettering. The clerk reported that the war memorial has been cleaned by a local family and the additional lettering was discussed in the public forum and further investigation is required.
- Planters – The clerk asked the council if she would be able to purchase some bulbs.
It was **Proposed, Seconded** and unanimously **Resolved**.
- Christmas lights – The clerk told the council that the trees are being delivered on 20th November and all arrangements are in place.
- Parish liaison meeting – Councillor Keeling agreed to attend this meeting on behalf of the council and report back at the meeting in February.

109-23/24 The next council meeting will be on the 5th December 2023 at 7:15pm in Tattershall village hall and finance and general purpose committee on the 21st November at 7:15pm

110-23/24 Any items for inclusion on the next agenda

- Community led housing
- Emergency plan
- Report from finance meeting

111-23/24 To resolve to move into closed session - under section 100(a)(4) of the LGA 1972, the press and public be excluded from the meeting for the following items in the grounds that, if they were present there could be disclosed to them exempt information as defined in para3part1 of sch 12a to the act as amended.

It was **Proposed, Seconded** and unanimously **Resolved**.

Closed session:

1. Feedback from staffing committee meeting

Cllr D. Fenton gave a breakdown of the clerk's appraisal and reported that they are happy with the work being carried out.

It was **Proposed, Seconded** and unanimously **Resolved** for the clerk to purchase a laminator and charge the council for any expenses incurred.

2. To discuss the clerks salary and pension

It was **Proposed, Seconded** and unanimously **Resolved** to increase the clerks hours from 12 to 15 from April 2024.

It was **Proposed, Seconded** and unanimously **Resolved** to pay the minimum 3% contribution.

It was **Proposed, Seconded** and unanimously **Resolved** remain £1 above the current NALC pay scales which will be £15.70 from April 2024.

The clerk told the council that the pay scales have been announced and she should have been on £14.45 for 2023 instead of £13.95 so there will be a back pay payment to make.

It was **Proposed, Seconded** and unanimously **Resolved** to pay the back pay.