

Tattershall with Thorpe Parish Council

May 16th 2023

Attendees - Cllr Andy Fletcher (Chair), Cllr Serv Coulber, Cllr Marc Keeling, Cllr N. Brown, Cllr C. Dawson and Cllr and DCllr J. Knowles.

Sarah Kulwicki - Clerk.

Apologies – Cllrs N. Edwards, Cllr D. Fenton and Cllr N. Langley. County Cllr T. Ashton.

No public forum required

7.15pm meeting commenced.

013-23/24 Election of Chairman

Cllr J. Knowles **Proposed** himself, **Seconded** by Cllr S. Coulber.

Cllr C. Dawson **Proposed** Cllr A. Fletcher, **Seconded** by Cllr N. Brown and **Resolved**.

There were no other nominations.

014-23/24 Election of Vice- Chairman

Cllr J. Knowles **Proposed** himself, **Seconded** by Cllr S. Coulber.

Cllr A. Fletcher **Proposed** Cllr N. Brown, **Seconded** by Cllr C. Dawson and **Resolved**.

There were no other nominations.

015- 23/24 All councillors to sign declaration of acceptance of office and DPI forms as newly elected councillors

Councillors completed these before the meeting commenced.

016-23/24 Apologies for Absence in accordance with Local Gov. Act 1972, Sch 12, para 40. To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting

Apologies received from Cllr N. Edwards, N. Langley and D. Fenton. It was **Proposed**, **Seconded** and unanimously **Resolved** to accept the apologies.

017-23/24 To receive any declarations of Interest under the Localism Act 2011 and to consider any requests for dispensations for items on the agenda not previously recorded on member's register of interests

There were none.

018-23/24 To approve as a correct record the notes of the meeting held on 4th April 2023 and to authorise the Chair to sign the official minutes.

It was **Proposed**, **Seconded** and unanimously **Resolved** to approve the minutes.

019-23/24 To receive reports from County and District Councillors

The clerk was asked to chase Councillor Ashton for a response about the water in the dyke at Tattershall Thorpe.

District Cllr J. Knowles told the council he is attending his induction sessions and had nothing to report at this time.

020-23/24 The co-option of any potential candidates present

There were none.

021-23/24 Archer survey results/ request for speed limit reduction

The council discussed the archer survey results and based on those figures and there is not enough evidence or collision data to request a speed limit change at this time.

022-24/24 Planning matters

- a) S/176/00954/23 – Springdale, Woodhall spa, Tattershall Thorpe. Planning Permission - Erection of a detached outbuilding to use as a double garage, garden room with w.c. and first floor hobbies/games room and alterations to existing vehicular access. The council support this application.

023-23/24 Annual Audit documentation

- a) To consider and approve the annual governance statement – The council read and understood what they were, as a corporate body signing.

It was **Proposed, Seconded** and unanimously **Resolved**. The chairman signed the annual governance statement.

- b) To consider and approve the accounting statements – The accounting figures had been transcribed into the accounting statements.

It was **Proposed, Seconded** and unanimously **Resolved**. The chairman signed the accounting statements.

024-23/24 Financial matters:

1. To approve the Bank Reconciliation statement for May 2023

It was **Proposed, Seconded** and **Resolved**.

2. To ratify the payments for May 2023 (see schedule below)

It was **Proposed, Seconded** and **Resolved**.

Tattershall with Thorpe Parish Council							
SUMMARY OF RECEIPTS AND PAYMENTS							
01st April 2023 - 01st May 2023							
RECEIPTS							
Ref.	Date	Payment Type	From	For	Budget Code	£	VAT SIGNED
BF	01.04.2023	Opening Balance	n/a			£16,528.47	
REC00001	01.04.2023	Precept	ELDC	Precept	Precept	£12,900.00	
TOTAL RECEIPTS						29428.47	
PAYMENTS out of bank							
Ref.	Date	Payment Type	To	For	Budget Code	£	VAT SIGNED
PAY00001	01.04.2023	Chq 401272	A. Clayton	Accounts 2021/2022	Admin	55.00	0.00
PAY00002	01.04.2023	Chq 401277	S. Kulwicki	wages for March	Admin	906.75	0.00
PAY00003	10.04.2023	DD	SCIS UK	WI-Fi Hall	Community	28.20	4.70
PAY00004	10.04.2023	Chq 401273	PKF	External Audit and fines	Admin	336.00	56.00
PAY00005	12.04.2023	DD	SSE	Memorial lights	Community	9.54	1.02
PAY00006	12.04.2023	Chq 401274	LALC	Subs	Admin	521.30	0.00
PAY00007	12.04.2023	DD	Vodafone	Contract	Admin	38.88	0.00
PAY00008	10.04.2023	BACS	Tudor Grounds Maintenance	Grass cutting	maintenance	1,067.47	177.91
PAY00009	10.05.2023	BACS	Tudor Grounds Maintenance	Grass cutting	maintenance	1,067.47	177.91
PAY00010	05.05.2023	401275	HMRC	PAYE	Admin	13.10	0.00
PAY00011	17.05.2023	BACS	Carol	Internal Audit 22/23	Admin	160.00	0.00
PAY00012	17.05.2023	CHQ 401276	HMRD	PAYE	Admin	201.73	0.00
PAY00013	17.05.2023	BACS	BHIB	Insurance	Insurance	886.47	0.00
PAY00014	17.05.2023	DD	SCIS UK	WI-Fi Hall	Community	28.20	4.79
PAY00015	17.05.2023	DD	Sarah Kulwicki	Bunting and flowers	Community	124.24	0.00
PAY00016	17.05.2023	Chq 401278	HMRC	PAYE March and April	Admin	192.48	0.00
PAY00017	17.05.2023	BACS	S. Kulwicki	Wages for April	Admin	703.05	0.00
PAY00018	17.05.2023	BACS	Greenbarnes Ltd	Noticeboard	Community	1,633.34	272.22
TOTAL PAYMENTS						7973.22	694.55
BANK RECONCILIATION							
Balance per Bank statement at 01st April 2023						16,528.47	
PLUS Receipts						12900.00	
MINUS Payments						7973.22	
						0.00	
TOTAL						21,455.25	

3. Donation requests

Request received from Dandelions day nursery for a donation towards a community defibrillator. It was **Proposed** that a donation of £100 be made, **Seconded** and **Resolved**.

4. To discuss the chain of office quote received

The council discussed the chain of office and its requirements 4 new links and connectors are needed with engraving. The costs of this were discussed and how the council could allocate funds. It was **Proposed** that the council purchase 6 to ensure they had enough to allow for a budget build when the next links are needed. **Seconded** and **Resolved**.

025-23/24 Clerks report

1. Braedon's update – The clerk circulated the email from LCC as they deal with planning application for waste and mineral sites. There is currently no conditions in place which would direct the traffic in one direction. The clerk was asked to write to Breedons and ask if they could speak with the drivers about this issue.
2. Planters – The clerk told the council she has filled the planters for Kings coronation and decorated them with bunting, which has now been removed.
3. The clerk reported that the manning trophy has been engraved. Cllr C. Dawson will speak with the group and invite them to the next meeting where it will be presented to them.

026-23/24 The next meeting will be on the 6th June 2023 at 7:15pm in Tattershall village hall

The clerk was asked to add any other items for inclusion onto the next agenda. The clerk was also asked to write to the previous Cllrs and thank them for their service.

The meeting closed at 8:25pm