

# Tattershall with Thorpe Parish Council

April 4<sup>th</sup> 2023

**Attendees** - Cllr James Knowles (Chair), Cllr Neville Edwards, Cllr Serv Coulber, Cllr Andy Fletcher, Cllr Marc Keeling, Cllr Daniel Fenton, Cllr Ian Wadsworth, Cllr Norman Leggate, Cllr Nigel Langley and Cllr Betty Harvey OBE. County Cllr Tom Ashton, District Cllr Stan Avison and District Cllr Martin Foster. Sarah Kulwicki - Clerk.

**Apologies** – Cllrs Caroline Dawson, Nick Brown and James Stanley.

**No public forum required**

7.30pm meeting commenced.

**001-23/24 Welcome and Chair's Report** – The chairman welcomed all present.

**002-23/24 Apologies for Absence in accordance with Local Gov. Act 1972, Sch 12, para 40.** To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

Apologies received from Cllr Caroline Dawson, Nick Brown and James Stanley. It was **Proposed, Seconded** and unanimously **Resolved** to accept the apologies.

**003-23/24 To receive any declarations of Interest under the Localism Act 2011 and to consider any requests for dispensations** for items on the agenda not previously recorded on member's register of interests.

There were none.

**004-23/24 To approve as a correct record the notes of the meeting held on 7<sup>th</sup> March 2023** and to authorise the Chair to sign the official minutes.

It was proposed, seconded and unanimously **RESOLVED** to approve the minutes.

**005-23/24 To receive reports from County and District Councillors**

District Cllr Martin Foster gave the council handouts on how the council tax is spent. He informed the council that ELDC are having positive talks with government about the IDB fees which ELDC currently pay and wish for government to take over.

County Cllr Tom Ashton told the council that he is still working on the parking issues at blacksmith corner, he is also working on and meeting with developers in regards to the test for flood risk on the footpath. Cllr Coulber asked for an update on Carr Farm, progress is still ongoing.

**006-23/24 To receive a parish Online update**

Councillor Keeling circulated maps to the council and is making good progress with the online system. The council thanked him for all his efforts.

**007-23/24 Feedback from public meeting** - Held by East Lindsey community led housing

The notes from this meeting were circulated. Cllrs are pleased they have taken on the comments which were made at the meeting.

**008-24/24 Planning matters:**

1. S/175/00055/23 – 11. Market Place, Tattershall - Installation of an oven duct to the maximum height of 6metres, a boiler flue, vent extractor fan, air con and cold room units, existing plant to be removed. Noise survey amendment.
2. S/176/00366/23- Thornick, Thorpe Road, Tattershall Thorpe - Listed Building Consent - Alterations to the existing dwelling to repair a strip of the roof and installation of roof lights. No objections.

**009-23/24 Financial matters:**

1. To receive the Annual External Auditors Report for 2021-2022 – complete and circulated to Cllrs.
2. To approve the Bank Reconciliation statement for April 2023 – The clerk told the council that she was not able to give the council an accurate reflection of the accounts as she did not yet have access to the council bank account, she will email them out as soon as she gained access.  
It was proposed, seconded and unanimously **RESOLVED** to approve.
3. To ratify the payments for April 2023 (see schedule) - It was proposed, seconded and unanimously **RESOLVED** to approve the payments.

**010-23/24 To amend and approve the councils asset register**

It was proposed, seconded and unanimously **RESOLVED** to approve the asset register. Cllr Coulber had some additions which he will send to the clerk so she can include them.

**011-23/24 To approve and sign the councils policies**

1. Standing orders - It was proposed, seconded and unanimously **RESOLVED** to approve the council's standing orders.
2. Code of conduct - It was proposed, seconded and unanimously **RESOLVED** to approve the council's code of conduct.

**012-23/24 Clerks report –**

1. Vodafone – Contacted and now all changed to current clerk, in contract.
2. Notice board in market place has been cleaned and now in use. The clerk has also repaired the notice board on Grange Close.
3. The chain of office is with sivills for engraving and the clerk will update them with the name of the original maker.
4. The clerk was asked to write to Cllr Stanley Avison and thank him for his help and support over the years.

**The meeting closed at 8:23pm**

**Appendix A – Summary of Receipts and Payments**

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**SUMMARY OF RECEIPTS AND PAYMENTS**

01st April 2023 - 01st May 2023

<b>RECEIPTS</b>								
Ref.	Date	Payment Type	From	For	Budget Code	£	VAT SIGNED	
BF	01.04.2023	Opening Balance	n/a			<u>£16,528.47</u>		
REC00001	01.04.2023	Precept	ELDC	Precept	Precept	£12,900.00		
<b>TOTAL RECEIPTS</b>						<b><u>29428.47</u></b>		
<b>PAYMENTS out of bank</b>								
Ref.	Date	Payment Type	To	For	Budget Code	£	VAT SIGNED	
PAY00001	01.04.2023	Chq 401272	A. Clayton	Accounts 2021/2022	Admin	55.00	<u>0.00</u>	
PAY00002	01.04.2023	Chq 401277	S. Kulwicki	wages for March	Admin	906.75	<u>0.00</u>	
PAY00003	10.04.2023	DD	SCIS UK	WI-FI Hall	Community	28.20	<u>4.70</u>	
PAY00004	10.04.2023	Chq 401273	PKF	External Audit and fines	Admin	336.00	<u>56.00</u>	
PAY00005	12.04.2023	DD	SSE	Memorial lights	Community	9.54	<u>1.02</u>	
PAY00006	12.04.2023	Chq 401274	LALC	Subs	Admin	521.30	<u>0.00</u>	
PAY00007	12.04.2023	DD	Vodafone	Contract	Admin	38.88	<u>0.00</u>	
PAY00008	10.04.2023	BACS	Tudor Grounds Maintenance	Grass cutting	maintenance	1,067.47	<u>177.91</u>	
PAY00009	10.05.2023	BACS	Tudor Grounds Maintenance	Grass cutting	maintenance	1,067.47	<u>177.91</u>	
	05.05.2023	401275	HMRC	PAYE	Admin	13.10	<u>0.00</u>	PENDING
<b>Payments for approval</b>								
	17.05.2023	BACS	Carol	Internal Audit 22/23	Admin	160.00	<u>0.00</u>	
	17.05.2023	BACS	BHIB	Insurance	Insurance	886.47	<u>0.00</u>	
	17.05.2023	DD	SCIS UK	WI-FI Hall	Community	28.20	<u>4.79</u>	
	17.05.2023	DD	Sarah Kulwicki	Bunting and flowers	Community	124.24	<u>0.00</u>	
	17.05.2023	Chq	HMRC	PAYE March and April	Admin	394.21	<u>0.00</u>	inc pending
	17.05.2023	BACS	S. Kulwicki	Wages for April	Admin	703.05	<u>0.00</u>	
	17.05.2023	BACS	Greenbarnes Ltd	Noticeboard	Community	1,633.34	<u>272.22</u>	
<b>TOTAL PAYMENTS</b>						<b><u>7973.22</u></b>	<b><u>694.55</u></b>	
<b>BANK RECONCILIATION</b>								
Balance per Bank statement at 01st April 2023						<u>16,528.47</u>		
PLUS Receipts						12900.00		
MINUS Payments						7973.22		
						0.00		
<b>TOTAL</b>						<b><u>21,455.25</u></b>		

Signed by Chairman:

16.05.2023